

ORDER FORM

1 HOW WILL YOU ORDER?

The fastest and easiest way to order is online at www.nwrel.org/comm/catalog/

By fax or phone (for credit card and purchase orders): fax 503-275-0458, phone 888-827-7241

By mail (for credit card, purchase order, check, or cash orders): NWREL Marketing Office, 101 S.W. Main Street, Ste. 500, Portland, OR 97204-3213

ALL SALES ARE FINAL AND RETURNS CANNOT BE ACCEPTED. REVIEW COPIES CANNOT BE PROVIDED.

2 HOW CAN WE CONTACT YOU?

Shipping Address: (please print or type)

Name _____

Institution _____

Street address _____

City, state, ZIP _____

Daytime phone number (____) _____ E-mail address _____

Billing Address: (if different than shipping address; *credit card orders must be accompanied by the cardholder's mailing address*)

3 WHAT ITEM(S) ARE YOU ORDERING?

Item #	Title	Quantity	Price	Subtotal

To receive the member discount, items must be shipped to an address in Oregon, Washington, Montana, Idaho, or Alaska.

Subtotal ordered \$ _____

Postage and shipping (see below) \$ _____

Total \$ _____

4 HOW MUCH IS POSTAGE AND SHIPPING?

	Merchandise Subtotal	UPS Ground (10–14 days)	Third-Day UPS Air	Second-Day UPS Air
• Special shipping rates apply to the 6+1 Trait® Writing Toolbox and Video Set (pp. 12–13)	Less than \$14.99	\$ 4.50	\$ 9.95	\$17.45
• Orders are processed and shipped within 7 days.	\$15.00–24.99	\$ 6.50	\$10.95	\$18.45
• Orders shipped to locations in the United States where UPS delivery is not available will be shipped via first-class U.S. mail at the UPS ground rate.	\$25.00–39.99	\$ 8.50	\$13.95	\$21.45
• Orders shipped outside the United States, its possessions, and Canada are shipped via international air mail and require an additional 25% shipping charge.	\$40.00–69.99	\$11.50	\$16.95	\$24.45
	\$70.00–99.99	\$15.50	\$20.95	\$28.45
	\$100.00–199.99	\$19.50	\$24.95	\$32.45
	\$200.00 or more	10% of total	15% of total	20% of total

5 HOW ARE YOU PAYING?

Purchase order from U.S. institution Prepayment in U.S. dollars/check enclosed VISA/MasterCard credit card (circle one)

PO # _____ (copy of purchase order must be enclosed)

Credit card number _____ Expiration date _____

Printed name on card _____ Signature _____